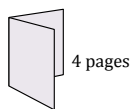




## Orders of Service\*

20	30	40	50*	60	70	80
£71	£75	£82	£93	£104	£114	£125
90	100	125	150	175	200	225
£136	£142	£174	£207	£237	£257	£274
250	275	300	350	400	500**	
£292	£316	£340	£392	£440	£537	



### ★ Complimentary Framed Photo

Order 50 or more service sheets and you will receive a toughened glass framed photo containing the image used for the front of the Order of Service.

These prices include up to 5 photos and a maximum of 16 pages. Additional photos/images are charged at £16.00 per extra image.

\*\* If you wish to order more than 500 copies, please contact the Graphic Services Admin Team, who will be happy to give you a price.

## In Memory Pins†

	10	20	30	40	50	60	70	80	90	100	100 +
	£27	£54	£81	£108	£135	£162	£189	£216	£243	£270	£27 per qty of 10
Discounted price*	£22	£44	£66	£88	£110	£132	£154	£176	£198	£220	£22 per qty of 10

\* When ordered with an Order of Service

## In Memory Seeds†

	10	20	30	40	50	60	70	80	90	100	100 +
	£27	£54	£81	£108	£135	£162	£189	£216	£243	£270	£27 per qty of 10
Discounted price*	£22	£44	£66	£88	£110	£132	£154	£176	£198	£220	£22 per qty of 10

\* When ordered with an Order of Service

## Additional Products†

<b>Books of Condolence†</b>	<b>Small (A5)</b>	<b>Large (A4)</b>
	£41	£54
Discounted price if ordered with an Order of Service	£33	£43

<b>Canvas Prints†</b>	<b>Small (12"x16")</b>	<b>Medium (16"x20")</b>	<b>Large (20"x30")</b>
Single-sided, black & white or colour print	£43	£58	£79

<b>Attendance Cards†</b>	20	30	40	50	60
Single-sided, colour print	£57	£62	£68	£73	£78
	70	80	90	100	100+
	£84	£89	£95	£100	£8.72 per 25

<b>Keepsake Cards†</b>	<b>£2.72 each</b>
4 printed pages, colour print (with envelopes), laminated	Minimum order 20 copies, thereafter in multiples of 5

<b>Bookmarks†</b>	<b>£2.72 each</b>
2 sided, colour print, laminated	Minimum order 15 copies, thereafter in multiples of 5

<b>Memorial Cards†</b>	<b>£2.72 each</b>
2 sided, colour print, laminated	Minimum order 15 copies, thereafter in multiples of 5

† VAT is applicable on Additional Products and In Memory Pins and In Memory Seeds, and has been included in the prices shown.

Please see overleaf for important Product Information and full Terms and Conditions.

## Service Stationery Product Information and Terms and Conditions

### Product Information

**VAT is not applicable on Orders of Service.**

If the Order of Service goes over 16 pages, please contact Graphic Services who will advise you of the additional cost (final quantity must be known).

**VAT is applicable on all additional products and In Memory Pins, and has been included in the prices shown.**

Keepsake Cards are supplied with envelopes. If a bespoke size is requested, this will incur an extra charge, and envelopes will not be supplied.

Attendance Cards, Bookmarks and Memorial Cards with an Order of Service must match the chosen design. If different, this will incur an extra charge. This does not apply to In Memory Pins.

### Terms and Conditions

All prices include design, up to 16 pages and delivery next working day, the day after sign off.

**Please note:** The delivery service may not be available to all branches.

Please contact Graphic Services for details.

Orders of Service are ONLY available in the quantities shown on the price list.

If you are unable to make the pre 2.00 pm sign off, please let us know as soon as possible. We must make you aware that this delivery may then be sent out on the next working day.

Any additional photographs/images supplied by the family will be charged at £16.00 per additional image.

All deliveries will be made to the branch unless an alternative address is given before dispatch.

**Please note: our courier has 30 minutes' leeway for all timed deliveries.**

Should you require a pre-10.30 am delivery on the day of the funeral, the charge will be an additional £15.00. This charge is subject to change to reflect any price increases implemented by our courier.

**Please note:** pre-10.30 am consignments may be delivered from 8.00 am and the delivery service may not be available to all branches. Please contact Graphic Services for details.

We can offer a Saturday delivery to some areas. If required, please call for a price, as the cost starts from £40.00 depending on the area.

Amendments may be made up until sign off. If changes are made after sign off and the Order of Service has been printed, the reprint charge of retail price minus 25% will apply. Any amendments made after sign off to sundry items such as Bookmarks, Books of Condolence etc, will be charged at full price.

If a family requires extra copies of Orders of Service after the funeral, the minimum re-order quantity is 10 copies.

We offer a 25% discount off the retail price for reprints of the Order of Service. (Reprint means identical copies of a previously printed product, printed and dispatched in addition to the original order).

**Please note:** this discount only applies to Order of Service reprints, other products will be charged at full price.

If a family requires extra copies of sundry items, the minimum re-order is 15 copies for Bookmarks, Memorial Cards and 20 copies for Keepsake Cards. All sundry items will be charged at full price.

Should you, for any reason, need to cancel an order once it has been designed, the charge will be £40.00 for Order of Service and £20.00 for other stationery. These charges apply per product.